

**Synod Clerk, Yorkshire**  
**Full time – 35 hours pw**  
**Salary £33,379 pa / Permanent**



Based at the offices of the Yorkshire Synod of the United Reformed Church in Morley, Leeds. Responsibilities include:

- Providing support and counsel to the Synod and the Moderator
- Overseeing the operations of the Synod Office
- Providing management and leadership in the life and work of the Synod
- Being a means of connecting the Yorkshire Synod with the wider life of the United Reformed Church

We are looking for someone who is:

- A Christian of good standing within a denomination in membership of Churches Together in Britain and Ireland
- An excellent administrator with the ability to work as part of a team, taking the leadership role where appropriate
- Educated to degree level or equivalent
- Experienced in a senior management role
- Able to build relationships with churches and individuals across the synod

Application pack available from the Synod Clerk - [clerk@urcyorkshire.org.uk](mailto:clerk@urcyorkshire.org.uk)

Closing date for applications: Noon, 31 December 2018.

Interviews: 16 January 2019 at the Synod Office